

RHS Library/Computer Lab Usage Request/Collaborative Lesson Plan Sheet

Teacher: _____ Subject: _____ Research topic: _____

TEKS correlates: _____

Final project will be : Paper ___ Powerpoint ___ Publisher Document ___ Other _____

Project due date: _____

Please indicate the dates and area needed and the number of students you will be bringing:

A DAY	B DAY
1.	1.
2.	4.
3.	5.
6.	6.
7.	7.
Example: First period you need a lab two days and the library 2 days for a class of 24 students.	1. Lab—9/6, 9/7 Library—9/8, 9/9; 24 students

Before Coming to the Library or Lab

TEACHER	LIBRARIAN
<p>How will you introduce this unit in the classroom?</p> <p>Will you be working with Brenda Kraft to plan your unit?</p>	<p>What preparations will the librarian need to make prior to your visit? (Please check all that apply)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Locate and identify web sites <input type="checkbox"/> Pull books for reserve <input type="checkbox"/> Develop a Pathfinder (an aid to locating materials on a particular subject) <input type="checkbox"/> Other _____

During Your Visit

<p>What will you be doing during the visit?</p> <ul style="list-style-type: none"> <input type="checkbox"/> Monitoring, redirecting students <input type="checkbox"/> Monitoring students computer/internet usage <input type="checkbox"/> Assisting students in search strategies <input type="checkbox"/> Helping students clarify research questions 	<p>What are your expectations of the librarian during the visit?</p> <ul style="list-style-type: none"> <input type="checkbox"/> My students are familiar with the library and will not need further instruction <input type="checkbox"/> Brenda Kraft will be assisting my students in the lab <p>My students will need instruction/help from the librarian in these areas:</p> <ul style="list-style-type: none"> <input type="checkbox"/> How to locate books/use online catalog <input type="checkbox"/> Getting logged in on computers <input type="checkbox"/> Using subscription databases <input type="checkbox"/> Internet searching <input type="checkbox"/> Citing sources <input type="checkbox"/> Software instruction <input type="checkbox"/> Other _____
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Please attach any handouts, lists, worksheets, syllabi, and rubrics for this project.